A&D ANNUAL 18

Information Kit

A&D ANNUAL 18 GRADUATE EXHIBITION

All students graduating from UNSW Art & Design coursework programs are invited to participate in the **A&D ANNUAL 18 Graduate Exhibition**, the largest national showcase of graduate contemporary art, design and media arts. As a graduating student, you will have the opportunity to exhibit in either **UNSW Galleries**, **Kudos Gallery**, **ADSpace**, the **Black Box**, the **Interactive Media Lab**, the **Makerspace Virtual Reality Lab**, the **Lecture Theatre** or the **Paddington campus courtyard**. In order to ensure the most efficient development and production of the exhibition, it is crucial to be aware of the following information and key dates.

ELIGIBILITY

All students graduating from UNSW Art & Design **coursework** programs are invited to participate. This encompasses all Single-Award and Dual-Award undergraduate programs, as well as the Master of Art, Master of Design, and Master of Public Relations & Advertising/Master of Design postgraduate programs.

You are eligible to participate if you will complete all courses in your Art & Design program in 2018. For Dual-Award students, you can exhibit even if you have not completed your other program, as long as your Art & Design program will be completed this year. (Exceptions can be made if you have 6-12 units of credit in electives or General Education remaining).

For students enrolled in postgraduate programs, you may exhibit if you will complete all core courses, including studio project and capstone courses, in 2018.

KEY DATES

Registrations Open: Monday 20 August

Registration Deadline: Midnight, Tuesday 2 October

Exhibition Installation Period: 12 –23 November
(Participants will be advised of detailed installation timelines closer to the event)

Opening Night Launch Party: Tuesday 27 November, 5-9pm

Exhibition Dates: 28 November – 8 December

Exhibition Deinstall Period: 10 – 11 December

REGISTRATION

To participate in the A&D ANNUAL 18, please ensure you complete the online registration form linked below:
https://my.artdesign.unsw.edu.au/annual/register

Registration is a key step in capturing content for the online catalogue, the exhibition wall labels and to understand your exhibition installation requirements. If you are confused about what is required in this form, please ask your Cluster Leader for clarification during class, or contact Catherine Woolley: c.woolley@unsw.edu.au.

The registration form will automatically close at **Midnight, Tuesday 2 October**. The form must be completed to **strict deadline**, as beyond this point coordinating the exhibition becomes almost impossible.

INSTALLATION

The space allocation, layout and installation of the works in this year's A&D ANNUAL will be determined by **Cluster Groups** or **Capstone/Studio Project Groups**. In consultation with Cluster Leaders, Masters Convenors and UNSW Galleries Staff, a space will be allocated to your Cluster Group. This exact space will not be confirmed until after registration closes on October 2.

For those of you who are not completing Honours, 'Cluster Group' may be an unfamiliar term. It refers to the various studio groups within the Honours programs. If you are exiting without Honours or graduated midyear, you will be notified of which Cluster Group you will be installing with. If you are in a postgraduate program, you will be installing with your Capstone or Studio Project group.

In the lead up to install, each Cluster Group will be assigned a **two-day installation period** between the **12 – 23 November** and this will be **binding**. During this period, UNSW Galleries will be providing a **professional installation team** to assist with install and will have oversight of all AV installation.

Due to the large exhibiting cohort this year, **space will be limited**. We highly recommend that you **discuss your submissions with your Cluster Leaders or Masters Convenors** as they will assist in streamlining your installation to work within the space available. They will also be advising you on selecting your best work to exhibit and how it should be displayed to ensure you have considered your installation thoughtfully and will be presenting a professional exhibition.

Please note, UNSW Galleries Staff will mainly be assisting with installation on a technical level, though reserve the right to make curatorial decisions about works in the exhibition as required.

AV RESOURCES

AV resources will be drawn from **UNSW Galleries**, the **Resource Centre** and the **Computing Services Unit** (CSU). Once we have captured your installation requirements via the Registration Form, we will let you know where you should book your equipment from.

These resources will be available for booking **four weeks out from the start of the installation period**. AV equipment will be allocated on a 'first-in-best-dressed' basis. If resources are limited and there is not enough to go around, you may need to source your own equipment.

Please note, you are expected to provide your own tools, hardware and any other equipment needed for installation where possible.

DE-INSTALLATION

De-Installation Period: Monday 10 – Tuesday 11 December

You will have a **two-day de-installation period** to remove your work from the exhibition spaces. **There are no exceptions.**

It is very important that artworks are removed punctually. UNSW Galleries does not have storage space available, and following the ANNUAL we will be installing a large exhibition opening early January.

Artworks that haven't been removed off-site by 5pm, Tuesday 11 December **will be disposed of**. All borrowed equipment will be your responsibility to return.

MAIN CONTACTS

If you have any questions or require further information regarding the A&D ANNUAL 18, please direct these queries to your individual **Cluster Leaders who will be your main point of contact throughout the lead-up to this exhibition**.

If you completed your studies mid-year or are exiting without Honours and do not have a current Cluster Leader, please direct your questions to **Sam Spurr**: s.spurr@unsw.edu.au.

If you are in a postgraduate degree, please liaise with your **Capstone** or **Studio Project Convenors**. For Master of Art students, your contact is **Ian Howard**. For Master of Design students, your contact is **Stephen Loo**.

Please note that if you anticipate you will need specialised or complex install requirements (i.e. AV heavy, WHS risk etc.), you must directly contact UNSW Galleries staff well before the installation period, as well as dialogue with your Cluster Leaders in order to achieve your vision. A thorough list of contacts appears on the next page.

If you have any difficulty in completing the **Registration Form**, please contact **Catherine Woolley**: c.woolley@unsw.edu.au

A&D ANNUAL 18 PROJECT TEAM

Honours Cluster Leaders: Fernando Do Campo: ART1

Diana Baker Smith: ART2

Guy Keulemans: DES1

Trent Jansen: DES2

Zoe Veness: DES3

Sarah Jamieson: DES4

Karen Kriss: MED1

Deborah Turnbull Tillman: MED2

Jamil Yamani: MED3

Honours Convenor: Sam Spurr (s.spurr@unsw.edu.au)

Masters Project Convenors: Ian Howard: Master of Art

Stephen Loo: Master of Design

A&D ANNUAL Coordinator: Catherine Woolley (c.woolley@unsw.edu.au)

UNSW Galleries Director: José Da Silva

UNSW Galleries Exhibitions Manager: Karen Hall

Kudos Gallery Coordinator: Luke Létourneau

ADSpace Coordinator: Anna May Kirk

Black Box: Resource Centre

Interactive Media Lab: Ollie Bown

Australian Design Centre: Mark Ian Jones

Arc @ Art & Design Manager: Kieran Butler